



Event Contract # \_\_\_\_\_ (Office Use Only)

Internet Service Order Form

Email to: ASM Global - Albuquerque Convention Center  
 Attention: Finance Division  
 401 2nd Street NW  
 Albuquerque, NM 87102  
 Phone: (505) 768-4575 Email: eorders@albuquerquecc.com



Please type or print legibly

Quantity	Description	5 day Advance Rate	Floor Rate	Amount (Quantity x Rate)
<b>Internet Access Hard Line (comes with one Cat 5/6 RJ45 connection)</b>				
	Limited - 10mbps, shared	\$ 200.00	\$ 250.00	
	Basic - 100mbps, shared	\$ 350.00	\$ 400.00	
	Premium - 100mbps, dedicated	\$ 500.00	\$ 550.00	
<b>Add-ons</b>				
	Network Hub with 4 ports	\$ 75.00	\$ 100.00	
	Wireless Access Point	\$ 100.00	\$ 120.00	
	Static IP	\$ 110.00	\$ 150.00	
	VoIP Handset with phone number	\$ 100.00	\$ 100.00	
	Network Cable w/RJ45 (per foot)	\$ 1.00	\$ 1.50	
	Extension Cords	\$ 20.00	\$ 20.00	
	Power strip	\$ 20.00	\$ 20.00	
<b>Custom Setup</b>				
	Network Configuration -Per half-hour	\$ 50.00	\$ 75.00	
	Move Internet Connection Location		\$ 50.00	
	Move Wirelss Access Point		\$ 50.00	
			<b>Total</b>	
			<b>Tax @ 7.875%</b>	
			<b>Total Due</b>	

Date of Order:	
Name of Event:	
Date of Event:	
Booth #:	
Exhibit Name:	
Contact Name:	
Phone Number:	
E-mail:	
<b>Special Instructions</b>	

Comment:

Service will be brought to the rear of the booth in the convenient manner, unless otherwise indicated below.	
Rear	R
L e f t	h t
Aisle	

Notes:

\*Internet Limited and Basic are shared dynamic environments, manged routers and switches are not allowed.  
 \*\*Internet Premium is a dedicated environment and may be used to create a private network.  
 \*\*\* Number of Wireless Access Points required is based on size of room, number of connections to the access point and type of use per connection.

Under no circumstances shall anyone other than the "House Technician" make connections to the facility's system.  
 Refunds/Claims will not be considered unless filed by exhibitor prior to start of show.

\*PAYMENT IN FULL MUST BE RENDERED BEFORE SERVICE IS CONNECTED

Form of Payment:

( ) Enclosed is my check or money order made Payable to: ASM Global - Albuquerque Convention Center  
 ( ) American Express \ ( ) Visa \ ( ) MasterCard \ ( ) Discover CC# \_\_\_\_\_  
 Name on Card: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 I authorize ASM-Albuquerque Convention Center to charge my card for services listed.  
 Authorized Signature: \_\_\_\_\_