Event Contract # _____

(Office Use Only)

2021

Internet Service Order Form

Mail to:

ASM Global - Albuquerque Convention Center
Attention: Finance Division
401 2nd Street NW
Albuquerque, NM 87102
Phone: (505) 228-0838 Fax: (505) 768-3825

TRAINED IN COVID-SAFE PRACTICES

Internet Services

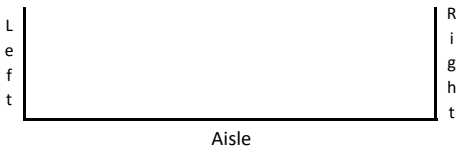
Quantity	Description	5 day Advance Rate	Floor Rate	Amount (Quantity x Rate)
Internet Access Hard Line (comes with one Cat 5/6 RJ45 connection)				
	Limited - 10mbps, shared	$ 200.00	$ 250.00	
	Basic - 100mbps, shared	$ 350.00	$ 400.00	
	Premium - 100mbps, dedicated	$ 500.00	$ 550.00	
Add-ons				
	Network Hub with 4 ports	$ 75.00	$ 100.00	
	Wireless Access Point	$ 100.00	$ 120.00	
	Static IP	$ 110.00	$ 150.00	
	VoIP Handset with phone number	$ 100.00	$ 100.00	
	Network Cable w/RJ45 (per foot)	$ 1.00	$ 1.50	
	Extension Cords	$ 20.00	$ 20.00	
	Power strip	$ 20.00	$ 20.00	
Custom Setup				
	Network Configuration -Per half-hour	$ 50.00	$ 75.00	
	Move Internet Connection Location		$ 50.00	
	Move Wirelss Access Point		$ 50.00	
			Total	
			Tax @ 7.875%	
			Total Due	

Please type or print legibly	
Date of Order:	
Name of Event:	
Date of Event:	
Booth #:	
Exhibit Name:	
Contact Name:	
Phone Number:	
E-mail:	

Special Instructions

Comment:

Service will be brought to the rear of the booth in the convenient manner, unless otherwise indicated below.



Notes:

*Internet Limited and Basic are shared dynamic environments, manged routers and switches are not allowed.

**Internet Premium is a dedicated environment and may be used to create a private network.

*** Number of Wireless Access Points required is based on size of room, number of connections to the access point and type of use per connection.

Under no circumstances shall anyone other than the "House Technician" make connections to the facility's system.

Refunds/Claims will not be considered unless filed by exhibitor prior to start of show.

*PAYMENT IN FULL MUST BE RENDERED BEFORE SERVICE IS CONNECTED

Form of Payment:

( ) Enclosed is my check or money order made Payable to: ASM Global - Albuquerque Convention Center

( ) American Express \ ( ) Visa \ ( ) MasterCard \ ( ) Discover CC# _____

Name on Card:_____ Exp Date:_____

Address:_____ City:_____ ST: _____ ZIP:_____

I authorize ASM-Albuquerque Convention Center to charge my card for services listed.

Authorized Signature:_____