

2018 Exhibitor Order Form

Albuquerque Convention Center



Alliance Audio Visual

6204 Edith Blvd NE * Albuquerque, NM 87107 * Phone: (505) 768-4592 * Fax: (505) 768-4580 * E-Mail: albuquerquecc@allianceav.com

Advance Order Deadline Is Two Weeks

(14 Days) Before Show Date!

Equipment	Quantity	Advance Rate	Floor Rate	Days Used	Total
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Audio Equipment					
CD Player		\$40.00	\$50.00		
Desktop Computer Speakers		\$35.00	\$45.00		
Computer/IPOD Audio Interface		\$30.00	\$40.00		
UHF Wireless Handheld/Lav Mic		\$75.00	\$100.00		
Microphone w/Stand		\$25.00	\$35.00		
4 Channel Audio Mixer		\$25.00	\$35.00		
8 Channel Audio Mixer		\$60.00	\$70.00		
Powered Speaker w/ Stand		\$50.00	\$65.00		
Additional Audio Equipment Available			Call		

Labor					
Alliance AV Technician (per hour)		\$50.00	\$60.00		
Additional Labor/Rigging Services Available			Call		

Lighting Packages

Call

? Multiply your total quantity of items by the daily rate by the total number of days to calculate totals.

? Please include applicable Sales Tax on your order. TAX EXEMPT STATUS - If you are exempt from payment of sales tax, you will be required to provide New Mexico tax exemption certificates to Alliance AV.

? In order to guarantee equipment availability and secure advance rates orders should be received at least (14) days prior to the event date.

This order form reflects only a portion of the equipment that Alliance AV has available. Please call to inquire if you are in need of equipment and/or services not listed.

Exhibitor Information

ALL INFORMATION IS REQUIRED

Event Name _____

Company Name _____ Booth # _____

Address _____

City _____ State _____ Zip _____

Phone # _____ Fax # _____

E-Mail _____

On Site Contact _____ Phone _____

Delivery Date _____ Time _____

Pickup Date _____ Time _____

By signing below, I acknowledge that I have read, understand and agree to the Alliance AV Rental Terms and Conditions.

Signature _____ Date _____

Equipment	Quantity	Advance Rate	Floor Rate	Days Used	Total
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Video Equipment					
DVD Player		\$40.00	\$50.00		
Bluray Player		\$50.00	\$65.00		
22" LCD Computer Monitor		\$75.00	\$100.00		
42" LCD Monitor & Stand		\$250.00	\$300.00		
48" LCD Monitor & Stand		\$300.00	\$350.00		
60" LCD Monitor & Stand		\$350.00	\$400.00		
3000 LCD projector w/screen		\$275.00	\$300.00		
4500 LCD projector w/screen		\$400.00	\$450.00		
Tripod Screen w/Skirt		\$40.00	\$50.00		
Laptop Computer w/Windows OS, Microsoft Office		\$125.00	\$175.00		
Additional Video & Computer Equipment Available			Call		

Presentation Accessories

A-Frame Easel		\$15.00	\$20.00		
Flipchart Easel w/ Pad & Markers		\$30.00	\$35.00		
Wireless Presenter		\$25.00	\$35.00		
3'x4' Whiteboard w/ Markers		\$35.00	\$40.00		

CALCULATING YOUR ORDER

1. Equipment Total \$ _____

2. Delivery/30 Minute Setup/Strike** \$ _____

**** (21% of total line 1 or \$50 minimum for orders under \$240)**

3. SUBTOTAL \$ _____

4. Sales Tax (7.875% of Line 3) \$ _____

TOTAL \$ _____

Payment Information

____ Visa ____ MasterCard ____ American Express ____ Discover

CREDIT CARD INFORMATION:

Company/Cardholder's Name _____

Cardholder's Billing Address _____

City _____ State _____ Zip _____ Phone # _____

Are You The Cardholder () Yes () No Is This a Corporate Card () Yes () No

This Card will be used to pay for charges by the following authorized users: Please print.

(1) _____ (2) _____

Credit Card # _____

Exp. Date / Security ID # (3 or 4 digit) _____ / _____

Signature _____ Date _____