ALBUQUERQUE
CONVENTION CENTER

Event Contract # _____
(office use only)

ELECTRICAL SERVICE ORDER FORM

Mail to : SMG managed Albuquerque Convention Center
Attention: Melody Garcia
mgarcia@albuquerquecc.com
401 2nd Street NW
Albuquerque, NM 87102
Phone: (505) 768-3863 Fax: (866)434-5427

SMG
Private Management for Public Facilities

STANDARD ELECTRICAL DROPS				
Quantity	Description	Advance Rate	Floor Rate	Amount
	SINGLE PHASE 120V			
	up to 20 Amps Single Phase 120V	$ 75.00	$ 95.00	
	SINGLE PHASE 208V			
	20 Amps Single Phase 208V	$ 110.00	$ 130.00	
	30 Amps Single Phase 208V	$ 146.00	$ 166.00	
	40 Amps Single Phase 208V	$ 181.00	$ 201.00	
	50 Amps Single Phase 208V	$ 216.00	$ 236.00	
	60 Amps Single Phase 208V	$ 252.00	$ 272.00	
	70 Amps Single Phase 208V	$ 286.00	$ 306.00	
	100 Amps Single Phase 208V	$ 392.00	$ 412.00	
	THREE PHASE 208V			
	20 Amps Three Phase 208V	$ 146.00	$ 166.00	
	30 Amps Three Phase 208V	$ 199.00	$ 219.00	
	40 Amps Three Phase 208V	$ 252.00	$ 272.00	
	50 Amps Three Phase 208V	$ 305.00	$ 325.00	
	60 Amps Three Phase 208V	$ 358.00	$ 378.00	
	70 Amps Three Phase 208V	$ 411.00	$ 431.00	
	100 Amps Three Phase 208V	$ 569.00	$ 589.00	

RENTAL ITEMS				
Quantity	Description	Price		Amount
	Extension Cords	$ 15.00		
	Power Strip (15 amp)	$ 15.00		

CUSTOM ELECTRICAL WORK*				
Quantity	Description	Hourly Rate		Amount
	On floor Electrician	$ 40.00		
	Evening/Weekends/Holidays	$ 60.00		

* Custom electrical setups, other than those listed above, are billed in 1/2 hour increments.

Total	
Tax 7%	$ -
Total Due	$ -

PAYMENT IN FULL MUST BE RENDERED BEFORE SERVICE IS CONNECTED

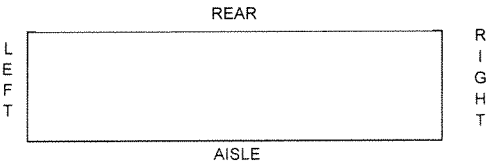
Please Type or Print Legibly

Date of Order: _____
Name of Event : _____
Date of Event: _____
Booth #: _____
Exhibit Name: _____
Contact Name: _____
Phone Number: _____
E-mail: _____

SPECIAL INSTRUCTIONS

Comment:

Service will be brought to the rear of the booth in the most convenient manner, unless otherwise indicated below.



NEMA Configuration: _____
Direct Connection Wire Required: **Yes**_____
Type: 3 wire _____4 wire _____5 wire_____

Three Phase 480V service available.

Call (505) 768-3863 for custom electrical setup quote.

Under no circumstances shall anyone other than the "House Electrician" make electrical connections to the facility's electrical system.

Convention Center Staff are only responsible for primary power.

Refunds/Claims will not be considered unless filed by exhibitor prior to start of show.

All Exhibitor supplied extentions cords must be UL rated and meet facility standards.

Form of Payment:
( )Enclosed is my check or money order made payable to: SMG - Albuquerque Convention Center (must be received 2 weeks prior to Exhibitor move-in)

( )American Exp ( )Visa ( )Master Card CC# _____

Name on Card: _____ Exp.Date_____

Address_____ City_____ ST_____ Zip_____

I authorize SMG – Albuquerque Convention Center to charge my credit card for services listed.

Authorize Signature _____