



7/1/2009

Event Contract # _____
(office use only)

ELECTRICAL SERVICE ORDER FORM

Mail to : SMG managed Albuquerque Convention Center
Attention: Finance Division
401 2nd Street NW
Albuquerque, NM 87102
Phone: (505) 768-3863 Fax: (505) 768-3825



STANDARD ELECTRICAL DROPS				
Quantity	Description	5 day Advance Rate	Floor Rate	Amount
SINGLE PHASE 120V				
	up to 20 Amps Single Phase 120V	\$ 75.00	\$ 95.00	
SINGLE PHASE 208V				
	20 Amps Single Phase 208V	\$ 110.00	\$ 130.00	
	30 Amps Single Phase 208V	\$ 146.00	\$ 166.00	
	40 Amps Single Phase 208V	\$ 181.00	\$ 201.00	
	50 Amps Single Phase 208V	\$ 216.00	\$ 236.00	
	60 Amps Single Phase 208V	\$ 252.00	\$ 272.00	
	70 Amps Single Phase 208V	\$ 286.00	\$ 306.00	
	100 Amps Single Phase 208V	\$ 392.00	\$ 412.00	
THREE PHASE 208V				
	20 Amps Three Phase 208V	\$ 146.00	\$ 166.00	
	30 Amps Three Phase 208V	\$ 199.00	\$ 219.00	
	40 Amps Three Phase 208V	\$ 252.00	\$ 272.00	
	50 Amps Three Phase 208V	\$ 305.00	\$ 325.00	
	60 Amps Three Phase 208V	\$ 358.00	\$ 378.00	
	70 Amps Three Phase 208V	\$ 411.00	\$ 431.00	
	100 Amps Three Phase 208V	\$ 569.00	\$ 589.00	
RENTAL ITEMS				
Quantity	Description	Price		Amount
	Extension Cords	\$ 15.00		
	Power Strip (15 amp)	\$ 15.00		
CUSTOM ELECTRICAL WORK*				
Quantity	Description	Hourly Rate		Amount
	On floor Electrician	\$ 40.00		
	Evening/Weekends/Holidays	\$ 60.00		
Total				\$ -
Tax 6.875%				\$ -
Total Due				\$ -

* Custom electrical setups, other than those listed above, are billed in 1/2 hour increments.

PAYMENT IN FULL MUST BE RENDERED BEFORE SERVICE IS CONNECTED

Please Type or Print Legibly

Date of Order: _____

Name of Event : _____

Date of Event: _____

Booth #: _____

Exhibit Name: _____

Contact Name: _____

Phone Number: _____

E-mail: _____

SPECIAL INSTRUCTIONS

Comment: _____

Service will be brought to the rear of the booth in the most convenient manner, unless otherwise indicated below.

REAR

RIGHT

LEFT

aisle

NEMA Configuration: _____

Direct Connection Wire Required: **Yes** _____

Type: 3 wire _____ 4 wire _____ 5 wire _____

Three Phase 480V service available.

Call (505) 768-3863 for custom electrical setup quote.

Under no circumstances shall anyone other than the "House Electrician" make electrical connections to the facility's electrical system.

Convention Center Staff are only responsible for primary power.

Refunds/Claims will not be considered unless filed by exhibitor prior to start of show.

All Exhibitor supplied extention cords must be UL rated and meet facility standards.

Form of Payment:

() Enclosed is my check or money order made payable to: SMG - Albuquerque Convention Center

() American Exp () Visa () Master Card CC# _____

Name on Card: _____ Exp.Date _____

Address: _____ City _____ ST _____ Zip _____

I authorize SMG – Albuquerque Convention Center to charge my credit card for services listed.

Authorize Signature _____